

# CARBON REDUCTION PLAN

## Capital Homecare (UK) Limited

Reporting period: 01 July 2024 to 30 June 2025

This document presents the company's current carbon footprint, its chosen calculation boundary, the decarbonisation measures already underway, the controls that will apply when the company performs a Care Contract, and the review arrangements that support its commitment to Net Zero by 2050.

**Commitment:** Capital Homecare (UK) Limited is committed to achieving Net Zero greenhouse gas emissions by 2050.

### Foreword and executive summary

Capital Homecare operates across a broader delivery footprint than a small single locality provider and therefore manages a larger absolute carbon impact. Even so, the structure of the footprint remains recognisable for the sector. The primary source is travel connected to service delivery and field oversight. The direct estate and direct fuel use are much smaller in comparison. This plan has therefore been developed around the principle that the most credible reductions come from travel management, lower emission travel choices, procurement discipline and better quality carbon data.

Summary item	Current position
Current reported emissions	159.7 tCO2e
Baseline comparator	168.5 tCO2e
Change from baseline	5.2% reduction
Material source	Scope 3 travel and purchased goods
Net Zero date	2050

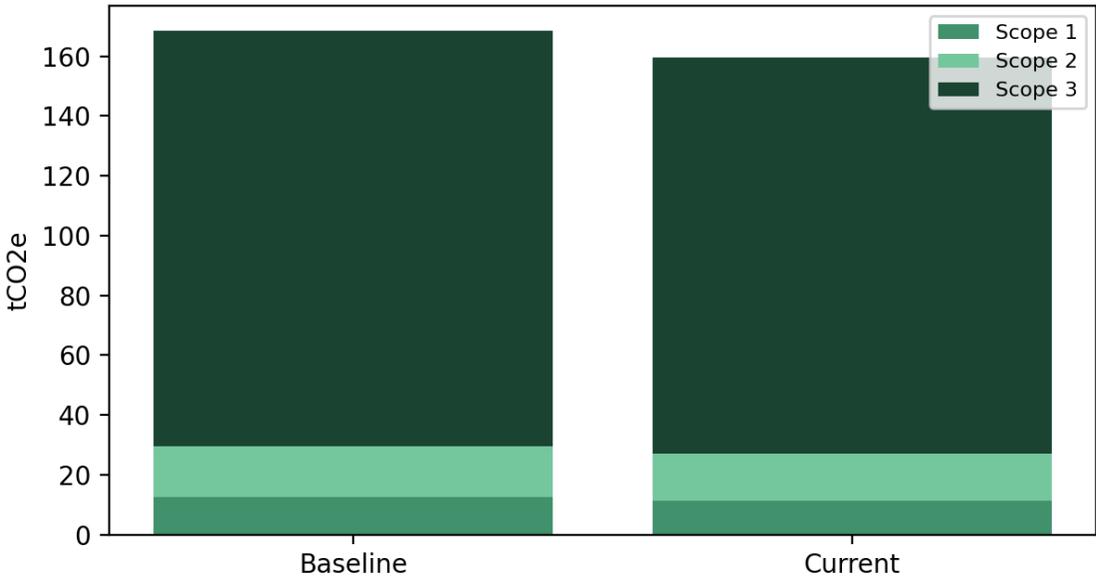


Figure 1. Baseline and current emissions shown as a stacked profile by scope.

## Organisational boundary, methodology and assumptions

The plan has been prepared using the Greenhouse Gas Protocol Corporate Standard and the UK Government Greenhouse Gas Conversion Factors for Company Reporting. The reporting boundary is based on operational control. Scope 1 includes direct fuel use and any other direct sources under the company's control. Scope 2 includes purchased electricity. Scope 3 includes indirect categories material to the company's operating model, with a particular focus on travel, commuting, goods and services, upstream transport, waste and other relevant indirect energy activity.

Capital Homecare has used direct source data where available and has supplemented that information with activity based estimates where a direct meter or supplier statement is not available. The company has chosen not to remove lower value categories simply because they are estimated. Instead, it has included conservative estimates so that the reported footprint remains complete and decision making is based on the fullest practical picture.

Methodology topic	Position adopted
Accounting standard	GHG Protocol Corporate Standard
Emissions factors	UK Government GHG Conversion Factors for Company Reporting
Boundary approach	Operational control
Principal data sources	Energy records, mileage and expense data, procurement review, waste data and management assumptions
Treatment of estimation	Conservative estimate where complete source data is not available
Refresh frequency	Annual review and reissue

### Baseline and current emissions inventory

Scope	Baseline period 01 Jul 2023 to 30 Jun 2024	Current period 01 Jul 2024 to 30 Jun 2025
Scope 1	12.5 tCO <sub>2</sub> e	11.2 tCO <sub>2</sub> e
Scope 2	16.9 tCO <sub>2</sub> e	15.8 tCO <sub>2</sub> e
Scope 3	139.1 tCO <sub>2</sub> e	132.7 tCO <sub>2</sub> e
Total reported emissions	168.5 tCO <sub>2</sub> e	159.7 tCO <sub>2</sub> e

### The current Scope 3 inventory has been broken down further to support management action.

Scope 3 category	Current emissions
Business travel	87.9 tCO <sub>2</sub> e
Employee commuting	18.6 tCO <sub>2</sub> e
Purchased goods and services	14.7 tCO <sub>2</sub> e
Upstream transport and distribution	4.1 tCO <sub>2</sub> e
Fuel and energy related activity	2.9 tCO <sub>2</sub> e
Waste generated in operations	2.4 tCO <sub>2</sub> e
Home working	2.1 tCO <sub>2</sub> e

Because the company's footprint is spread across a larger operating geography, the travel component is both the biggest risk and the biggest opportunity. It is also the category where management decisions can produce measurable change within a comparatively short period.

## Decarbonisation portfolio

Capital Homecare uses a portfolio approach rather than a single reduction project. The portfolio has four strands. The first is scheduling and route efficiency. The second is lower emission travel over time. The third is building and office energy discipline. The fourth is supply chain and materials control. These strands are reviewed together because the company's emissions profile is shaped by operational volume, travel intensity and procurement habits rather than by one isolated energy source.

Portfolio strand	Current measures	Next step
Route efficiency	Scheduling review, challenge of avoidable dead travel, alignment of management visits with existing routes	Further refinement of route analytics
Lower emission travel	Encouragement of lower emission travel choices where practical	Progressive reduction in average travel emissions
Estate and office controls	Utility monitoring and energy housekeeping	Annual review of equipment and settings
Procurement and materials	More controlled ordering and supplier review	Stronger sustainability expectations for selected suppliers

## Environmental management when performing a Care Contract

During performance of a Care Contract, Capital Homecare will apply environmental controls as part of normal operational management. Travel will be managed through scheduling software and locality based planning. Review travel will be coordinated to avoid unnecessary repeat journeys. Digital care records will reduce paper handling and physical file movement. Supplies will be procured in a way that favours consolidated orders, sensible stock control and reduced waste. The company will also continue to engage selected suppliers on sustainability where the service or product is material to the contract.

Contract control	How it will operate	Management evidence
Scheduling and travel	Use of planning controls to reduce avoidable mileage and repeat movement	Rota output, travel data and management review
Digital administration	Electronic records as standard and restricted print exceptions	Care system evidence and print control
Supplies and stock	Planned procurement and reduced fragmented deliveries	Purchase records and supplier review
Awareness and instruction	Operational briefings to reinforce carbon conscious practice	Briefing records and supervision
Annual reporting	Carbon plan refreshed and performance reviewed	Annual plan update

## Risk, dependencies and data improvement

The company recognises that the carbon reduction pathway depends on several factors. Travel demand is influenced by the pattern of service delivery and cannot be removed entirely. Lower emission travel choices depend partly on vehicle availability, affordability and charging access. Supply chain reduction depends on the availability of lower carbon options that are still suitable for care delivery. For those reasons the company treats this plan as a controlled improvement programme rather than as a fixed promise of identical reductions every year.

Risk or dependency	Management response
Operational travel remains necessary	Target avoidable miles first and review route efficiency continuously
Some source data remains estimated	Improve capture of procurement and travel data year by year
Supplier options vary by category	Apply supplier review where spend and materiality justify it
Residual emissions may persist for longer than planned	Maintain annual review and recalibrate pathway if required

Capital Homecare will use annual reporting cycles to strengthen its underlying data. The immediate priority is better categorisation of travel, followed by a more detailed view of purchased goods and services. Higher quality data will improve decision making and make future CRP updates more precise.

## Governance and approval statement

This plan will be reviewed at least once each year and reissued if there is a material change to the operating model or the reported emissions profile. The review will consider progress against the baseline, completion of planned actions, contract specific controls and the continued appropriateness of the methodology. The company confirms its commitment to Net Zero by 2050 and confirms that it will apply the environmental management measures described in this plan while performing a Care Contract.

**Approval statement: This Carbon Reduction Plan has been prepared using recognised methodology, reports emissions for Scope 1, Scope 2 and Scope 3, and records the company's commitment to achieving Net Zero by 2050.**

Authorised signatory	Position	Date
Aided Elmi Ali	Director	01/07/2025.